



BAYSHORE
CHRISTIAN SCHOOL

Christian, Classical, Life Preparatory

Parent and Student Handbook

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SCHOOL OVERVIEW

1.1 | History

Bayshore Christian School (BCS) was established in 2002 as a ministry of Eastern Shore Presbyterian Church (PCA). Bayshore is accredited through the Association of Classical Christian Schools. Bayshore graduated its first senior class in 2016. In 2024, BCS opened a separate Logic and Rhetoric campus. BCS Grammar School remains on the campus of Eastern Shore Presbyterian Church.

1.2 | Mission and Vision Statements

The mission of Bayshore Christian School is to graduate students with a biblical worldview who will inspire, impact, and serve their communities.

The vision of Bayshore Christian School is to glorify God by equipping students to be academically and spiritually prepared for life, and able to articulate faith with clarity, courage, and compassion, lovers of “whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable – if anything is excellent or praiseworthy” (Philippians 4:8).

1.3 | Statement of Faith

Bayshore Christian School is a ministry of Eastern Shore Presbyterian Church (easternshorepca.org). Being a Christian community, we* believe**:

1. The Holy Bible is the word of God, inspired by the Holy Spirit, and without error in its original manuscripts, infallible and authoritative in all matters of faith and practice.
2. There is one God, who exists eternally in three persons: the Father, the Son, and the Holy Spirit.
3. All mankind is born sinful and remains hopeless outside of God’s intervening mercy.
4. Jesus Christ is the eternal Son of God, who through His perfect life and sacrificial death atoned for the sins of all who trust in Him alone for salvation.
5. God is sovereign and ordains whatsoever comes to pass for His own glory; yet mankind remains responsible before this holy and sovereign God.
6. Eternal life is received by grace alone, through faith alone, in Christ alone, set apart to live for God’s glory alone.
7. King Jesus has promised to fulfill all righteousness by returning to judge mankind, assuring believers with eternal life, and unbelievers with eternal death.

** All persons connected with the Bayshore community - employees, volunteers, parents/guardians, students, or board members – are expected to honor these beliefs.*

*** Bayshore Christian School has adopted **position statements** in addition to its fundamental beliefs. [See Appendix.](#)*

1.4 | Philosophy of Education

The first words of Scripture, “*in the beginning God . . .*”, revealed the source, subject, and object of all true education. Therefore, learning must begin with God. Academics, athletics, and activities exist to explore more deeply His truth, beauty, and goodness.

Bayshore Christian School designates itself a Christian, classical, and life preparatory school. Being *Christian*, BCS aims to foster a gospel-centered culture that introduces or inspires faith in Christ, the Lord. Being *classical*, BCS invites its students into ‘the Great Conversation’ of the Western, intellectual tradition, structured by a ‘*Trivium*’ – Grammar, Logic, Rhetoric. Being *life preparatory*, BCS labors to plant, grow, and produce whole young men and women for a life of virtue and service.

1.5 | BCS Student Core Values

Bayshore Christian School's core values are *Knowledge, Faith, Wisdom, and Virtue*. These traits will assist teachers in assessing growth in character - mind, body, and soul.

Knowledge

An intelligent heart acquires knowledge, and the ear of the wise seeks knowledge. (Pr. 18:15)

BCS students cultivate a life-long love for learning.

Faith

Let us hold fast the confession of our hope without wavering, for He who promised is faithful. (Heb. 10:23)

BCS students follow a risen Savior, promote His Gospel, love His Church.

Wisdom

Blessed is the one who gets wisdom, the one who gains understanding. (Pr. 3:13)

BCS students apply God's truth to every plan, pain, and purpose.

Virtue

Walk in a manner worthy of the Lord, fully pleasing to Him, bearing fruit in every good work (Col. 1:10)

BCS students seek the honor of Christ in public and private, in word and deed.

1.6 | Partnership with Parents

BCS promotes the educational principle *in loco parentis* (in the location of parents). This ancient concept assumes a trusting, supportive, and cooperative relationship between parents and educators in the admonition, instruction, and discipline of children. It is critical for the success of our students that teachers, administrators and parents work together with dignity and respect. If, in time, the parent-student-school relationship proves unfruitful, uncooperative, and unsupportive, BCS reserves the right to discontinue enrollment for the benefit of all parties.

We encourage parents to volunteer time, services, gifts, expertise, presence as needed. Substitute teaching, coaching sports, assisting events, and tutoring are all excellent ways parents, grandparents, or guardians can help their students. Please visit our school website at www.bayshorechristian.org and fill out the **Volunteer** form found on the *Support BCS* page.

SCHOOL COMMUNICATION

2.1 | Communication Methods

School hours are 7:30 a.m. – 4:00 p.m. Monday – Friday. We request every effort be made to contact teachers via email. Please do not text any teacher or student during the school day. Messages to students may be relayed through the front office.

Community information, digital handbooks, school calendars, dress codes, email addresses, etc. can all be accessed at www.bayshorechristian.org.

A weekly "*Bayshore Column*" of events, notable moments, updates, athletics, promotions, announcements will be sent via email each week.

BCS has official social media pages strictly for promotions or announcements. No sport teams, parent groups, academic clubs, etc. may create their own page using official Bayshore Christian School logos, and / or represent itself as a Bayshore Christian School account.

Our teachers are encouraged to email parents regularly, with both praise and concern for students. Should concerns arise, parents and teachers are strongly discouraged from using email negatively or critically. BCS welcomes face to face meetings should such circumstances arise.

The FACTS Family Portal gives student and parent access to grades and assignments as the teacher posts them. <https://factsmgt.com>.

Emergency notifications, or important announcements will be texted through the FACTS platform.

2.2 | Asking Questions, Expressing Concerns

Asking questions and clarifying concerns are welcome and healthy. Our community expectation for faculty, staff, students, and parents is to honor Christ, whether in person, at events, through email, on social media, or forums like *GroupMe*, etc.

When conflicts, misunderstandings, or concerns arise, BCS requires the following approach:

Issues regarding individual students should be brought to the teacher before anyone else.

Issues related to athletics should be addressed to the coach first, then to the Athletic Director if necessary.

Issues related to policy, curriculum, discipline, or unresolved issues may be referred to the principal.

Issues unresolved with the principal, or issues relating to administration, admissions, finances, etc. should be addressed with the Head of School.

Issues that remain unresolved, or directly concern the Head of School, should be addressed to the Bayshore Christian School Board Chairman in writing.

Issues involving Bayshore family to family should be handled gracefully and discreetly.

Should the steps above prove unfruitful, and no resolution has been reached, parties are asked to submit the issue to a neutral, mutually agreed-upon mediator.

ADMISSIONS

3.1 | Non-Discrimination Policy

Bayshore Christian School does not discriminate because of race, ethnicity, or nationality in its admissions, employment, programs, awards.

3.2 | Admissions Requirements

Families enrolling to Bayshore Christian School, or being considered for readmission, will follow the admissions protocol outlined below.

1. Complete the full application, including pastoral and academic references.

2. Prospective students must pass an entrance examination to demonstrate proficiency in reading comprehension, mathematics, grammar, and composition. Logic and Rhetoric enrollees are to be interviewed by the principal to assess academic motivation, spiritual maturity, and desire to become part of the Bayshore community.

3. Sign the Parent /Student Handbook accepting and submitting to the policies, practices, and beliefs of Bayshore Christian School. Bayshore Christian School requires at least one parent to profess faith in Christ and be active members of a local church.

4. New families will interview with the BCS Head of School to determine if the future partnership is mutually beneficial.

5. Assume responsibility for all fees and tuition.

3.3 | Admissions & Learning Difficulties

Bayshore Christian School is unable to adequately serve students with severe physical and learning disabilities that would require separate classes, programs, or specialized staff. While it is our desire to serve all, it is unfair to admit students who we are unable to faithfully serve.

Students with more challenging disabilities or learning issues will not knowingly be admitted to Bayshore. Should a student start exhibiting moderate to severe disabilities beyond BCS's ability to facilitate, and for the benefit of the student, parents may be asked to withdraw to pursue more appropriate services.

3.4 | Waiting Pool and Enrollment Priority

All new applicants will be placed into a waiting pool until opportunities for the admissions process emerge.

Prospective students will be weighed objectively (*entrance testing results, academic records*) and subjectively (*observation of student maturity, pastoral references, student and parent interviews, common faith, and shared vision*).

3.5 | Tuition and Fees

Tuition rates are posted on the school website. Tuition and fees must be paid online through a FACTS autopay account per the financial agreement signed during the enrollment process. Tuition may be paid in full, semiannually, or in 12 monthly installments.

Student Enrollment Fees

Students who are admitted to BCS must complete the enrollment account by creating a FACTS autopay account, signing, and submitting the enrollment packet, and paying the enrollment fee.

Enrollment fees are charged upon submission of a new enrollment packet, or upon the continuous enrollment date of January 15th for returning families.

Continuous Enrollment

Except where re-enrollment has been denied by BCS, once a BCS student is enrolled, the student is continuously enrolled for the successive school year. If the intention is to withdraw a student, the Director of Admissions should be notified by email on or before January 15th in to avoid financial obligations for the upcoming school year (*50% of the remaining financial balance*). Records will not be released until all financial obligations are met and all school property returned). *In some cases, students may be disinvited from admission for the following year, in which case they will not be continuously enrolled for the successive school year. (See Sec. 7 and 8).*

Book and Activity Fee

The Book and Activity Fee is rolled into the payment plan for class field trips, special days, campus events, dances, spirit shirts, yearbooks, school supplies (for Preschool through 6th grades), downloadable student pictures, and other school-related activities.

Additional Fees

Overnight field trips, lunch orders, Master’s Center classes, Before/After Care, Athletic fees, Club fees, Dual Enrollment class fees, Academic Resource fees, and other incidental fees are not included in the tuition and activity fees and will be billed separately through the FACTS autopay account.

Other incidental costs that are not billed through, charged, or issued by the school may include: student laptops, backpacks, lunchboxes, water bottles, nap mats, student picture packages, uniforms, summer ready materials, parent purchase book lists, student supplies, and other personal purchases.

Financial Aid

Bayshore offers tuition assistance to qualifying families. All applicants for financial aid must be currently enrolled at BCS and provide a tax return from the previous year to a third-party organization for consideration. Gross family income, number of family members, number of children enrolled at Bayshore, and other extenuating circumstances are factored into financial aid decisions. All financial aid applications must be completed by March 1 each year. Financial aid applies to tuition only. Email the Director of Admissions for an application link.

Delinquent Accounts

If a student account is 60 days in arrears, the student will not be allowed to return to school until the account is cleared unless a mutual arrangement is made with the Head of School.

ATTENDANCE

4.1 | School Day Schedule

Daily attendance is expected of every Bayshore student. Attendance records are kept and noted on report cards. Excessive absences, check-outs, and tardiness will hinder the intended goal of education and will be monitored.

Grammar School Day Schedule

| | |
|----------------------|------------------------------|
| School Day | 7:55 a.m. – 3:00 p.m. |
| Before Care | 7:00 - 7:30 a.m. (see below) |
| Morning Carline | 7:30 a.m. – 7:55 a.m. |
| Preschool School Day | 8:00 a.m. - 12:00 p.m. |
| Afternoon Carline | 2:50 p.m. - 3:15 p.m. |
| After Care | 3:50 p.m. - 5:30 p.m. |

Upper School Day Schedule

| | |
|-------------------------------|-----------------------|
| Logic and Rhetoric School Day | 8:10 a.m. - 3:15 p.m. |
| Morning Carline | 7:35 a.m. – 8:10 a.m. |
| Afternoon Carline | 3:15 p.m. - 3:40 p.m. |

Before Care: BCS will offer Before Care to any Grammar School student arriving before Morning Carline for a fee. Students must proceed directly to the gym for adult supervision. A monthly bill will be assessed to the parent’s FACTS autopay account.

Morning Carline: Students can be dropped off once Morning Carline begins. Grammar students who are dropped off before Morning Carline should report to Before Care, and FACTS autopay accounts will be billed accordingly. Students may be dropped off in the designated unloading area and should not be dropped off anywhere else on or near campus. Parents are not to walk students to class. Students who arrive after the start of the school day will need to sign in at the office and receive a tardy slip.

Afternoon Dismissal: Students should dismiss promptly to carline, student vehicles, Grammar School After Care, or to school sponsored activities following the dismissal bell. Grammar School students who are not picked up by the end of carline will be sent to After Care. If they are not picked up by 3:30, a 1-day drop in fee will be assessed to the parent's FACTS autopay account.

Afternoon Carline: Vehicles must display the BCS provided student name tag upon entering campus. If a vehicle does not have a name tag, drivers will be asked for identification. BCS reserves the right to deny collection of students by any unknown party. Parents may request additional copies of the carline tag from the school office. Parents should communicate changes to carline pickup through email to the classroom Teacher 24 hours in advance. In emergency situations only, parents may call the school office during school hours to communicate last minute emergency pick-up changes for their children. Students who are not picked up by the end of carline will be sent to After Care and their FACTS autopay account will be billed for a 1-day drop in.

After Care: After Care is offered to any Grammar student remaining on the school grounds after school for a fee. No After Care student may remain at school unsupervised. A monthly bill will be assessed through the parent's FACTS autopay account. All Grammar School After Care students must be picked up promptly by 5:30 p.m. each day. Late fees of \$10 per every five minutes will be charged to the FACTS autopay account. The Logic and Rhetoric school does not offer After Care.

Early Check-Outs: Parents must report to the office to sign-out students for check outs. Parents of student drivers must contact the school office to give permission for early check-outs.

Tardiness: To be counted present for class, students must be seated and prepared for class to begin when the bell rings (Grammar School- 7:55 a.m., Upper School- 8:10 a.m.). Tardy students must report first to the school receptionist to receive a tardy pass. Four tardies equal one absence. Students who are persistently tardy to homeroom or to classes will be liable to consequences as outlined in the Discipline Policy (**Sec. 7**).

4.2 | Attendance Requirements

BCS students are expected to be present and on time for school each school day. Attendance records are kept and noted on the report card. Students should arrive during Morning Carline times each morning. Students should dismiss promptly to their vehicles, to carline, or to school sponsored activities following the dismissal bell. Grammar students who are not picked up by the end of carline will be sent to After Care and their FACTS autopay account will be billed for a 1-day drop in. Upper School students who are not picked up during carline (3:15-3:40) will be sent to study hall and their FACTS account will be billed.

Attendance Requirements for Athletic and Co-Curricular Participation: Students who are absent from school are not allowed to participate in same-day athletics or co-curricular activities. An Upper School student will be considered absent from school if they arrive after or checkout before 11:45 am. A Grammar School student will be considered absent from school if they arrive after or checkout before 11:30 am.

4.3 | Absences

Excused Absences

For Planned Absences, parents will notify the receptionist, principal, and teacher of times and dates of an expected absence. Planned absences should be communicated at least 48 hours prior to the absence in order for proper planning for the teachers and for the student to get the work they will need to complete while absent. Notification is required for any off-campus activity, even if the absence is for a portion of the day, including school sanctioned activities (athletics, field trip, etc.).

For Unplanned Absences, parents will email the school receptionist, principal, and the teachers when an unexpected absence occurs due to illness or family emergency. This email will alert the school office to update the recorded absences from unexcused to excused.

Unexcused Absences

Absences that do not meet the requirements for “*excused absence*,” including failure to notify the office prior to the absence, will be designated “*unexcused*.” Disciplinary suspensions are also documented as “unexcused.” Suspended students will receive a grade of zero for any missed assignments (teachers will require completion of those assignments regardless).

Excessive Absences or Tardiness

Excessive absences and tardiness will affect grades. If a student has multiple absences (5 within a single quarter for Grammar School students, 10 per semester for Upper School students) parents will be required to meet with the principal. Any students who have 20 or more absences for the school year will not be considered for promotion without the consent of the administration.

The school administration does reserve the right to excuse or not excuse certain absences. Examples may include, but are not limited to, haircuts, returning home to collect missing assignments, sleeping in, family vacations, etc.

4.4 | Make-Up Work for Excused Absences

Students must complete all assignments missed during their absence. Students and/or families are responsible for reaching out to their teachers. If a student needs more time to complete work, arrangements should be made with each teacher prior to the due dates of the work, and the teacher reserves the right to not allow extended time. Any extended time is a measure of grace and should be seen that way by the parent and student and will ONLY be allowed for excused absences.

On the first day back to school following an absence, students should be prepared to:

- Turn in homework that was due on the first day of absence.
- Take any tests, quizzes, or assessments that were missed on the first day of absence.
- Confirm and schedule make-up dates with each Teacher if more than one day of school was missed.

If the student is absent the day before a test, the student can choose either to take the test with their class or to schedule a make-up test. Absences prior to the day before the test do not qualify a delay.

Make-up work takes precedence over athletics and co-curricular after school activities. In the case of serious illness or death in the family, students and parents should contact the principal (US students should also contact the Director of Student Life) for assistance in ensuring the student does not fall behind.

4.5 | Emergency School Closings

Weather Closings

From time to time, the school will be closed due to inclement weather. The school will communicate emergency closures through email or parent alert texts. Generally, but not exclusively, Bayshore works in concert with Baldwin County Public Safety in its decision making process.

Unexpected Long-Term Closings

In the event of long-term closings necessitated by natural disasters, widespread illnesses, or other extenuating circumstances, BCS will institute Teacher-Directed Home Learning. Tuition and fees must be paid per the financial agreement signed during the enrollment process. Students will attend online meetings and turn in all assignments as

required by their teachers during any long-term closings. All grading guidelines and student promotion policies will remain in place.

HEALTH AND WELLNESS

5.1 | Illness Attendance Policy

Students should not attend school when they have the following conditions:

- Temperature of 100 degrees or greater
- Stomach illness such as vomiting or diarrhea
- Contagious illness
- Excessive cough or runny nose
- Head lice
- Skin Rash

Students who have been ill may return to school when they are symptom-free for 24 hours or released by a medical doctor. Students must be fever free for 24 hours without the aid of fever suppressing medicine prior to returning to school.

Parents may request that student classwork and assignments be prepared by the teachers so that the student is able to work from home while recovering from an illness or injury. The request must be emailed directly to the teachers. The teachers will prepare the work after the school day ends and drop it off at the school office for next day pickup. Please allow 24 hours for the work to be prepared after the email request is sent.

5.2 | Student Health Records

All students must have a current immunization record or an exemption statement on file in the office before entering school in the Fall (required by law). Standard immunization forms may be obtained from your family doctor or the Alabama Department of Health.

5.3 | Medication Policy

All over the counter medication must be administered by a parent. The school may dispense prescribed medicines, provided permission forms (signed by a physician and parent) are on file in the school office. For students who are required to carry an EPI pen or inhalers on their person, BCS requires additional medication to be stored in the school office for emergency situations. All allergies and serious medical conditions should be reported to the office.

5.4 | Allergies and Serious Medical Conditions

Parents must notify the BCS office staff and their student's teachers of any known allergies upon enrollment or diagnosis. All allergies will be noted in FACTS. BCS is peanut free (no snacks, sandwiches, or products containing peanuts). Teachers will notify *Room Moms* of any student allergies in preparation for class parties.

5.5 | Physical Privacy Policy

All employees, volunteers, parents, students, and visitors to the BCS campus and BCS events off campus must use restrooms and changing areas that align with their biological sex at birth.

ACADEMIC GUIDELINES

6.1 | Student Assessment

BCS students are assessed quantitatively (*assignments, quizzes, examinations, participation*) and qualitatively (*character, virtue, wisdom, service*).

As partners in education, parents and teachers aim to develop students who love to learn and learn to love. Students should learn enthusiastically, respect others kindly, work diligently, pursue responsibility, express ideas charitably, manage time and tasks thoughtfully, celebrate others genuinely, participate unselfishly, protect others from harm courageously, trust authority humbly, and respect school standards faithfully.

6.2 | Student End of Year Awards

These End of Year awards are given to students who exemplify the Core Values of our school.

| | |
|--|--|
| James Maxwell Award | Awarded to one student in each 7 th -12 th grade who is excelling in their study of math and science. |
| Johannes Kepler Award | Awarded to one student in each 1 st -6 th grade class who is excelling in their study of math and science. |
| G.K. Chesterton Award | Awarded to one student in each 7 th -12 th grade who is excelling in their study of the humanities. |
| C.S. Lewis Award | Awarded to one student in each 1 st -6 th grade class who is excelling in their study of the humanities and reading. |
| PE/Art/Music/Latin Spanish/French | Awarded in each course to a 1 st -12 th student who has excelled in their study of that subject. Latin Awards are earned by 3 rd -10 th graders. Spanish and French Awards are given to 9 th -12 th graders. |
| National Latin Exam Awards | Awarded to 6 th -10 th grade students based upon their performance on the National Latin Exam |
| Virtue Awards | K-12 th grade students are recognized for the virtue they have exhibited throughout the year. These awards are given in homeroom class one week prior to Awards Day. |
| House Leadership Awards | Awarded to one male and one female student leader in 7 th -12 th grade who have demonstrated excellence in leadership of their house |
| Jim Elliot Award | Awarded to the 7 th -8 th grade student whom the L&R School faculty selects as having exemplified throughout the school year the type of self-sacrificing commitment to excellence in the service of Christ that was characteristic of the life of Jim Elliot |
| William Tyndale Award | Awarded to the 9 th -10 th grade student whom the L&R School faculty selects as having exemplified throughout the school year the type of self-sacrificing commitment to excellence in the service of Christ that was characteristic of the life of William Tyndale |
| Augustine Award | Awarded to the 11 th -12 th grade student whom the L&R School faculty selects as having exemplified throughout the school year the type of self-sacrificing commitment to excellence in the service of Christ that was characteristic of the life of Augustine |
| Discipulus Optimus & Discipula Optima Award | This Latin phrase means "Excellent Student." This recognition will be awarded to students in 1st-6th Grade who demonstrated consistent, high achievement in the BCS Core Values, specifically in the areas of academic growth, classroom leadership, service to others, personal integrity, and spiritual fruit. |
| Presidential Volunteer Service Award | Awarded to 9 th -12 th grade students who meet the required hours of community service for their age division |
| Athlete of the Year Award | Awarded to one male and one female athlete in 7 th -12 th grades who have demonstrated Christian character and leadership on the field and in the classroom |

6.3 | Student Promotion Policy

BCS students will be promoted to the next grade level when they have demonstrated sufficient academic and social proficiency.

At the principal's discretion, students may be offered a *Student Promotion Plan* during the school year to help remediate any academic deficiencies. Bayshore does not offer summer remediation. With permission of the principal and teacher, a student who fails one class may be offered credit if successful achievement of the material can be proven and tested before re-enrolling for the Fall semester. Students who fail more than one class will not be promoted. An Upper School student who demonstrates academic weakness in any class (class average of 70% or below) will not be promoted. Students will be required to fulfill and complete all requirements in their promotion plan to be eligible to advance to the next grade level. Failure to do so will result in retention.

6.4 | Grammar School Grading

Grammar school students will be graded using a traditional scale in the following subjects: Math, Grammar, History, Language Arts, Literature, Bible, and Science. Behavior will be assessed using a narrative approach common to many classical schools. Consistent poor narrative feedback regarding a student's behavior will be a strong consideration regarding a student's future advancement at Bayshore. The goal is to encourage students to enjoy the process of learning through the integration of all subjects.

| Grade Average | Corresponding Letter Grade |
|---------------|----------------------------|
| 90% - 100% | A |
| 80% - 89% | B |
| 70% - 79% | C |
| 65% - 69% | D |
| 64% and below | F |

Grammar Progress Grading

Teachers will report progress of students throughout the semester through a variety of means. Student progress is evaluated within the content of "Four Heart Habits": Attention, Obedience, Respect, and Responsibility.

Report Cards

Report Cards provide a summation of the student's progress at the end of each quarter and semester. *Student progress at Bayshore K- 12 is evaluated in the areas of Knowledge, Faith, Wisdom, and Virtue. During the Grammar school years these four areas are evaluated within the context of the Four Heart Habits of Attention, Obedience, Respect, and Responsibility.*

Knowledge (Academic subjects):

- **E:** The student's work is remarkable for the grade level. This is not the equivalent of an A and should be a relatively infrequent designation.
- **S:** The student's work is well done and meets the expectations for the grade level.

- **U:** The student’s work does not meet the expectations for the grade level. Students who receive a report card grade of NS (Not Sufficient) in Language Arts or Mathematics, will be required to have a written Student Promotion Plan.

Standardized Testing / Screening

BCS students take the Classical Learning Test each spring.

6.5 | BCS Logic and Rhetoric School

FACTS Family Portal

BCS utilizes the FACTS Family Portal software to enable Upper School student and parent access to grades and assignments as the Teacher posts them.

Grading

Numeric grades will be given to both Logic and Rhetoric school students based upon the following grading scale. In addition, Rhetoric students’ grade point average (GPA) will be calculated as follows:

| Grade Average | Corresponding Letter Grade | Grade Points Earned | Weighted Grade Points Earned |
|---------------|----------------------------|---------------------|------------------------------|
| 90% - 100% | A-, A, A+ | 4.0 | 5.0 |
| 85% - 89% | B+ | 3.5 | 4.5 |
| 80% - 84% | B | 3.0 | 4.0 |
| 75% - 79% | C+ | 2.5 | 3.5 |
| 70% - 74% | C | 2.0 | 3.0 |
| 65% - 69% | D | 1.0 | 2.0 |
| 64% and below | F | 0.0 | 0.0 |

Weighted GPA

Upper School classes designated as honors, dual enrollment, and advanced placement will earn a weighted GPA. Athletics and electives are not included in the overall Weighted GPA calculation. Only math, bible, history, literature, languages, and rhetoric are considered core classes.

Report Cards

Upper School Parents will be emailed each semester when report cards are available for viewing and printing in the FACTS Family Portal.

Core Values

Student success in the areas of Faith, Wisdom, and Virtue will be evaluated in light of our school’s Core Values. Upper School teachers will communicate students’ weakness and success to parents via conversations, written communication, and parent teacher conferences. This communication allows us to partner with parents to communicate non-academic strengths and areas for improvement. While the narrative will appear on the report card, there will be no impact on academic grading and GPA. Narrative feedback will not appear on final transcripts that are sent to colleges.

Standardized Testing

BCS students in grades 10-11 take the PSAT in the fall. BCS students in grades 7-11 will take the CLT in the spring semester. Students in grades 11-12 are encouraged to take the ACT and SAT, but these tests are not offered by BCS.

6.6 | Homework

Homework assignments are assigned at the discretion of teachers. Homework is usually designated to complete unfinished schoolwork, practice freshly learned concepts, or preparation for a project, discussion, or examination. Students are responsible for knowing about assignments, whether they are posted digitally or in class. Late assignments will be handled at the discretion of the classroom teacher. Homework or special projects will not be assigned over extended holidays.

6.7 | Late Assignments

Assignments are due upon entry into the classroom or at the time designated by the Teacher. Any assignment turned in late will receive a 10 percent deduction per day. Late work will not be accepted after 3 days, and a zero will be recorded in the gradebook. Deadlines that are missed due to an excused absence can be extended at the teacher's discretion if the proper procedures of this handbook are followed.

6.8 | Transcripts

Final Report Cards and Transcripts

Final report cards and transcripts will be issued only when all tuition and fees have been paid, all books and school property have been returned, and all service hour requirements are met.

6.9 | Graduation Requirements

All students must maintain continuous, full-time enrollment and will, in most cases, earn more than the minimum number of credits required. Credits reflect courses completed in grades 9 through 12. Some high school level courses completed during 8th grade may be included on the transcript with approval from the Principal. A student must meet the following minimum requirements to receive a BCS Diploma:

| Subject | Credits | Specific Course Requirements |
|--------------------|------------|---|
| History | 4.0 | |
| Literature | 4.0 | |
| Mathematics | 4.0 | |
| Science | 4.0 | |
| Foreign Language | 2.0 | Two consecutive years of the same language |
| Fine Arts | 1.5 | |
| Bible and Theology | 4.0 | |
| Rhetoric | 2.0 | To include Junior / Senior Thesis |
| Electives | 2.5 | To include 1.5 credits of Fine and Performing Arts and 1.0 credit of PE |
| Total | 28 | |
| Service Hours | *See Below | |

Athletic Academic Participation:

Students may earn (0.5) credit for each season of a varsity sport to include fall, winter, and spring...for a max of (1) credit per school year. Depending on the semester in which the sport is completed determines when the academic credit will be earned.

Fine Arts Academic Participation:

Students may earn a half credit (0.5) for their semester of participation in each Fine Arts Production at Bayshore to add to their total credits for each school year. A maximum of one full credit (1) per school year may be earned.

6.10 | Service Hours

BCS Rhetoric students are required to complete 20 service hours per year (9th – 12th). These service hours should involve unpaid volunteer work that benefits others in need, furthers the mission of the school or the church, or honors God’s creation. To receive credit for service hours, these hours must be documented on service hour forms and submitted to the Director of Student Life. At least half of these service hours should be completed outside of the school. Students who transfer to BCS during high school must complete the required hours for each year they are enrolled at BCS. Students must complete the required hours for the year before receiving their final report card. Seniors must have all hours completed and service hour forms submitted by the end of third quarter. A minimum of 80 cumulative service hours must be completed as a graduation requirement.

| Required Service Hours | |
|------------------------|-----------------|
| Freshman | 20 Hours |
| Sophomore | 20 Hours |
| Junior | 20 Hours |
| Senior | 20 Hours |
| Total | 80 Hours |

6.11 | Course Requests

Upper School students may make requests for foreign language or elective courses. Once elected, students cannot withdraw from or swap elective classes unless approved by the Director of Student Life and the Principal. Students in 11th or 12th grade may propose a plan to the Director of Student Life to take a college course in place of a BCS elective. Approval will be on a case-by-case basis.

6.12 | Dual Enrollment

BCS offers students an opportunity to dual enroll in specifically approved courses in Upper School. The students who participate in dual enrollment will earn concurrent high school and college credits. These course offerings may change from year to year according to faculty credentials. For details, consult the Director of Student Life.

6.13 | GPA Requirements for Athletics and Co-Curricular Activities

All students participating in BCS athletics or co-curricular activities must maintain a 70 in each subject and a minimum 2.5 overall unweighted GPA. Students who fall below this minimum requirement are subject to probation, a corrective action plan, or removal from the team or activity. This decision will be made by the Principal with input from the Director of Student Life, Teachers, and the Athletic Director or faculty club sponsor, and can be appealed to the Head of School. BCS Athletes must meet all other AHSAA eligibility requirements outlined in the BCS Athletic Handbook.

6.14 Academic Resource Center

The Academic Resource Center (ARC) offers some optional services, such as accommodations, in-school intervention or before and after school tutoring, that parents may sign-up to use if their student needs academic support. Students with an academic weakness, minor physical disability, or mild learning disability can opt to sign up for one of these services. classroom teachers.

Tutoring and Accommodations

The Academic Resource Center Director will also oversee academic accommodations and will provide support for the classroom teachers. Students with a minor disability or mild learning difference will be required to meet the academic standard of their grade level and will be given such individual instruction as is provided to all students.

Minor accommodations for students with minor disabilities may be approved on a case-by-case basis by the Principal or Head of School. Requests for minor accommodations must be made in writing by the parent or guardian to administration. A formal psycho-educational evaluation must be included.

Approved accommodations must not cause class disruption, necessitate significant additional time commitments of the Teacher, or compromise BCS academic standards. Students must have a formal re-evaluation administered every three years to continue receiving accommodations. The Principal or Head of School reserves the right on all final decisions regarding implementation or removal of accommodations. If it becomes apparent that the student is not able to meet the academic standard of their grade level or should a student start exhibiting moderate to severe disabilities beyond BCS's ability to facilitate, and for the benefit of the student, parents may be asked to withdraw to pursue more appropriate services.

The Head of School, upon recommendation of the ARC Director, will make all final decisions regarding implementation or removal of accommodations.

CONDUCT GUIDELINES

7.1 | Discipleship and Discipline

The Bible locates discipline in the species of wisdom: "Whoever loves discipline loves knowledge (wisdom), but he who hates reproof is stupid (folly)." [Proverbs 12:1, 13:1, 15:5, et. al]. Discipline is intended for our growth in Christ, security for the community, and witness of the Gospel unto repentance.

Consequential discipline, though temporarily unpleasant, is an expression of God's grace and love. By signing the BCS handbook, all community members (employees, volunteers, board members, parents, and students) are agreeing to the standards stated therein, including corrective measures for infractions regardless of intention. In addition, all standards of behavior and decorum extend beyond the physical school space, on or off campus, online or offline.

Failure to maintain reasonable standards may be subject to discipline up to and including termination from the school community.

Discipline Plan

Ideally, discipline issues will be addressed privately, quickly, and compassionately by the classroom teacher. Parents will be notified of any issues through their FACTS account. Should issues repeat, or the infraction is serious enough, students will be referred to the school principal and may result in penalties up to suspension. Some students may be placed on Behavioral Plans to address specific corrections.

Behavioral Plans

Since repentance and restoration are the goals of discipline, students may be allowed to continue, or re-admit to Bayshore Christian School on a probationary basis. Both students and parents will be required to sign a "*Behavioral Plan*" tailored for each student's needs, listing requirements that will demonstrate a genuine desire to remain part of the Bayshore student body. Students who are issued "Behavior Plans" will be dismissed from the school should they ignore or violate the agreed conditions.

Suspension

Suspension may be "in-school" or "out-of-school." Both are assigned at the discretion of the disciplining authority (in most cases the principal).

Disciplinary suspensions are documented as an unexcused absence and students will not receive credit for missed assignments. The teacher will notify the student if the missed assignments must be completed (for zero credit) in order to understand the upcoming academic material.

BCS students who engage in repetitive misconduct, continued disrespect of teachers, teasing, bullying, harming, threatening, harassing other students or faculty (online or otherwise); who, publicly engage in scandalous or illicit behavior that harms the well-being of the community; who act in violence, or utter threats of violence; who, possess or use illegal drugs, alcohol, cigarettes, vapes, etc.; vandalize property; spread willfully malicious gossip; may be liable to immediate dismissal from the school.

Right of Refusal

Students who clearly demonstrate unwillingness to follow school rules, respect authority, cause harm to other students, fail core classes, and / or refuse to promote the cultural, social, and spiritual well-being of BCS may be refused re-admission for the upcoming school year.

Expectations

Honor God: For our community, the dignity, praise, character, and work of God in class, chapel, singing, and class discussion is to be cherished, protected, and respected.

Honor Others: Christians display love for God by how they love others. Disrespect for authority, flagrant disregard for rules; the social, physical, emotional harm of fellow students; rude, harassing, slanderous, intimidating behaviors, et. al violate all norms and values of Bayshore Christian School whether on or off campus.

Honor Self: Attitudes and actions that diminish one's own special and unique person (cheating, gossip, emotional and physical unhealth, addiction, unchecked anger, disrespect, self-harm, et. Al) will be challenged. We are made imago Dei (in the image of God) and are worthy of respect, dignity, love, and honor.

Honor Gifts: We are stewards of God's gifts. Property, time, duty, friendships, worship, study, athletics, safety are all gifts that are expected to be protected. Every student has a responsibility to their family, school, instructors, church, society.

Honor Opportunity: School is our opportunity to learn maturity and responsibility. Being on time, caring for textbooks, attendance, keeping up with assignments, being prepared for and on time for class, engaging in lessons is expected.

7.2 | Respect for God

- Students are expected to participate in worship, prayer, and class discussion with proper reverence. Jokes, songs, or behaviors that treat the Lord's name or character with triviality are not permitted.

7.3 | Respect for Authority

- Students will obey faculty and staff promptly and respectfully without arguing or reminders.
- Students will observe all classroom rules.

7.4 | Respect for Each Other

- Students will employ good manners while interacting with others.
- Students will honor God's command to love one another, be kind to one another, encourage one another, and forgive one another. Teasing, criticizing, name-calling, gossip, physical aggression and fighting are not permitted.
- Students should communicate with others in a God-honoring manner during times of conflict by abstaining from gossip and following the principles of Matthew 18.

- Students must abstain from conversation using vulgar language, obscene gestures, and inappropriate topics.
- Students will abstain from public displays of affection and maintain professional physical distance. Students should be professional in their interactions at school. Students are discouraged from forming exclusive dating relationships which disrupt unity at school.

7.5 | Respect for School Property

- Students will walk quietly in the hallways to show consideration to the classes in progress.
- Students must treat all of the school's materials, books, and indoor/outdoor facilities with respect and care.
- Students must use restrooms, locker rooms, and changing facilities only in conformity with one's biological gender.

7.6 | Academic Integrity:

Students are required to do their own work. Cheating, copying, plagiarism (words and ideas), AI generated work, etc. are prohibited.

7.7 | Academic Responsibility

- Students will work diligently with focus and attention.
- Students will complete assignments on time.
- Students will come to class prepared with all books, materials, and assignments.
- Students will respect the classroom as a professional environment and use correct posture and behavior.
- Students will not eat during class time.
- Students should take responsibility for their own learning by engaging actively in class, asking meaningful questions, seeking outside help when needed, and developing strong study habits.

7.8 | Items to Leave at Home

- Firearms are not allowed on school property.
- BCS is a peanut-free campus. Students are not permitted to bring foods containing peanuts to school.
- Students are not allowed to chew gum during school hours.
- Teachers may require any item that becomes distracting or is a source of conflict to be left at home.

The following items are prohibited from any Bayshore campus or affiliated activity:

- Firearms (including fireworks), weapons of any sort, alcohol, tobacco, prescription medicine without permission, inappropriate t-shirts, necklaces, or clothing, pornography, video game players. Students found using alcohol, drugs, or engaged in other illicit behaviors, regardless of venue, are liable for consequences up to expulsion.

7.9 | Technology Policy

Grammar school prohibits cell phones, video game players, smart watches, etc.

Upper school prohibits any use of cell phones, smart watches, video game players, and computers during the school day.

Computers may be used for schoolwork under the supervision of an instructor. Students misusing computer privileges will result in the loss of privilege and demerits at the teacher's discretion.

7.10 | Cell Phone, Smart Watch, Listening Devices

Cell phones and *smart watches* must be powered off and placed in storage upon arrival on campus. Cell phones are prohibited from being kept in book bags and uniform pockets. If students are found with a cell phone, the device will be

immediately confiscated, the student assigned a behavioral infraction, and a parent will be required to collect the device. Students whose records indicate multiple violations will be assessed penalties up to suspension.

7.11 | Social Media Use

No student, student group/club, athletic team may create social media accounts, nor employ Bayshore logos for any reason.

Student will be held accountable for social media usage. The usage of social media deemed to violate Bayshore expectations, that harm others or self, promote threats or vulgarity, or slander the school or its community will result in consequences up to expulsion.

7.12 | Forgotten Item Drop Off

It is the student's responsibility to arrive at school prepared for all aspects of their day. In accordance with our efforts to train BCS students to manage their time and materials responsibly, we encourage parents to avoid delivering forgotten items such as homework, gym shoes, lunches, books, etc., after the school day begins. If a parent chooses to deliver a forgotten item, it will be placed in a designated area. The office will not call into the classroom to notify the student since this is disruptive for the entire class. Students may check in with the office during a break to pick up the item.

7.13 | Student Driving and Parking

Driving and parking on campus is a privilege. Students will be assigned parking areas. Students found misusing their driving privilege (parking other than designated, speeding, loitering, vaping, cell phone usage, et. Al) are liable to losing campus driving privileges

7.14 | Standards for Dress

Bayshore requires its students to wear uniforms. Uniforms must be purchased at Zoghby's Uniform Store using the uniform guidelines available on the BCS website, in the resource documents section of FACTS Family Portal, or at Zoghby's Uniform Store. Students will wear BCS uniforms as outlined in the Uniform Guideline document posted on the school website.

Proper hygiene is expected at Bayshore Christian School and include the following:

- Hair must be neat, clean, well-groomed, and must not hang across eyes.
- Boys are not permitted to wear hair accessories of any kind.
- Girls' hair accessories should be Bayshore colors (white, green, navy, or yellow).
- No unnatural hair color is allowed at school.
- Boys' facial hair must be clean shaven.
- Jewelry that is judged distracting is not permitted. Girls are permitted to wear modest earrings that do not cause distraction.
- Skirts and shorts should be hemmed to **no more than 3 inches above the knee, measured from mid-knee**—no matter the body type or how the skirt or shorts are worn.
- Shirts must be tucked in throughout the school day.
- Undershirts must be solid white with no visible print.
- Boys are required to wear a belt.
- Body decorations, tattoos, and body piercings cannot be visible.

Spirit Dress Days

On Spirit Dress Days, students may wear their current BCS Spirit Shirt supplied by Zoghby's Uniform Store with appropriate, modest, solid-colored jeans, shorts or skirts free of holes and fringes and no more than 3 inches above the knee. Shoes must be closed-toed and free of holes and tears.

No joggers, leggings, jeggings, sweat pants, tennis skirts, or athletic shorts or pants permitted, for example.

Students may wear any BCS outerwear sold or provided by Zoghby's Uniforms, the BCS Marketing Department, or BCS Athletics Department on Spirit Dress Days.

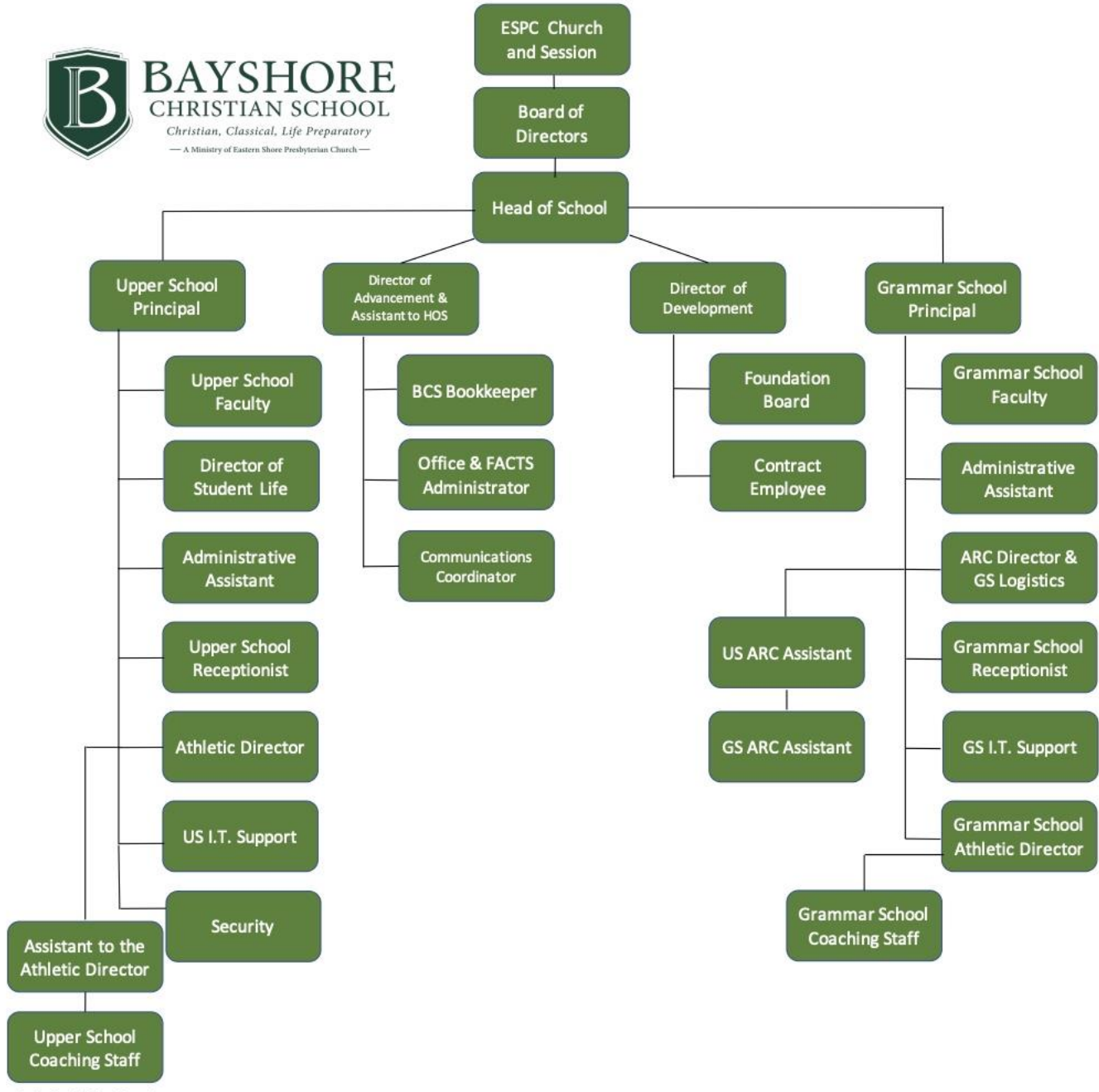
Other Dress Standards

Physical Education requires appropriate uniform and athletic shoes for P.E. class.

Semi-formal and formal event attire should be modest and event-appropriate. Boys should wear collared shirts, dress pants, ties, belts and dress shoes. Girls should wear dresses that modestly cover the chest, torso, and back, that are not excessively tight, and that are not shorter than two inches above the knee with dress shoes. Students will be sent home if event attire is not appropriate.

Appendix:

A.1 | Organizational Chart



A.2 | Position Statements

The following positions relate to sensitive matters that can cause division and disruption within the community. These positions do not exhaust the breadth of necessary issues for people of faith, but the addressing of these is believed to be necessary for the unity, integrity, and protection of the community of Bayshore Christian School.

Ecclesiastical Differences

The body of Christ is diverse. Views amongst Christians vary on a variety of practices within the church family. Toward those who affirm the aforementioned core beliefs, Bayshore Christian School strives to promote “unity in essentials,” “liberty in non-essentials,” and “in all things charity” (Christian love towards others). Respect should be demonstrated toward all within the household of this faith.

¹⁰I appeal to you, brothers¹ by the name of our Lord Jesus Christ, that all of you agree, and that there be no divisions among you, but that you be united in the same mind and the same judgment. [1 Cor. 1:10]

Reverence of God: We cherish the character of God, and hold deeply to the belief that his name is to be revered, honored, and adored. Flippant, course, irreverent use of God’s name, or the things of God, are harmful to one’s soul and to the witness of Christ’s church.

Respect for Others: To promote community and the Kingdom, we believe we are to treat others with respect inside and outside of our school family. We strive to support and respect teachers. We seek to support and respect other parents. We seek to support and respect other students. We seek to support and respect other athletic teams. We seek to support and respect those who attend other schools.

⁴Let each of you look not only to his own interests, but also to the interests of others. ⁵Have this mind among yourselves, which is yours in Christ Jesus . . . [Phil. 2:4-5]

Issues of Identity, Gender, and Sexuality: *We believe that God’s design for his creation and his way of salvation serves to bring him the greatest glory and bring us the greatest good. Jesus said he came that we might have life and have it in overflowing measure. He is for us and not against us. Therefore, in the hope of serving Christ’s church and witnessing publicly to the good purposes of God for human sexuality revealed in Christian Scripture, we offer the following affirmations and denials:*

Gender and Sexuality: We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Gen. 1:26-27). We believe gender and sex are inseparable realities.

Marriage: We believe “marriage” is the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen. 2:18-25). We believe that marriage between one man and one woman, for life, uniquely reflects Christ’s relationship with His rescue mission (Eph. 5:21-33).

We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18; 7:2-5; Heb. 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of sexual immorality is sinful and offensive to God (Matt. 15:18-20; 1 Cor. 6:9-10).

Gender and Identity: We believe that self-conception as male or female should be defined by God’s holy purposes in creation and redemption as revealed in Scripture. We deny that the adopting of a homosexual, bisexual, transgender, two-spirit (*et. Al*) self-conception is consistent with God’s holy purposes in creation and redemption.

Community and Sexual Sin: We affirm that it is sinful to promote homosexuality, transgenderism, pornography, adultery, fornication, unbiblical divorce, unsolicited advances, sexual harassment (et. al) and that such approval constitutes an essential departure from Christian faithfulness and witness. Students or faculty who openly affirm, promote, adopt, or identify the aforementioned unrepentantly will be dismissed.

The Gospel and [Sexual] Sin: We believe that the grace of God in Christ gives both merciful pardon and transforming power, and that this pardon and power enable a follower of Jesus to put to death sinful desires and to walk in a manner worthy of the Lord. The grace of God in Christ is sufficient to forgive all sexual sins and to give power for holiness to every believer who feels drawn into sexual sin. We declare that Christ Jesus has come into the world to save sinners and that through Christ's death and resurrection forgiveness of sins and eternal life are available to every person who repents of sin and trusts in Christ alone as Savior, Lord, and supreme treasure. We wholeheartedly rejoice that the Lord's arm is not too short to save or that any sinner is beyond his reach.

Sanctity of Human Life: We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (Ps. 139.)

A.3 | Sincerely-Held Religious Beliefs

Bayshore Christian School is a community of believers. Therefore, many Christians will support a variety of ideas, practices, convictions, platforms, and positions not held by other sincere, and devoted brothers and sisters in Christ. Thus, Bayshore Christian School will not, as an entity, promote anything which does not directly promote the mission and vision of the school.

"May the God who gives endurance and encouragement give you the same attitude of mind toward each other that Christ Jesus had, ⁶so that with one mind and one voice you may glorify the God and Father of our Lord Jesus Christ." [Romans 15:5-6]

A.4 | Relationship to the State

Bayshore Christian School is under the authority of Eastern Shore Presbyterian Church as a church school and is therefore protected by current Alabama law against regulation set forth by governmental entities in regards to student education.

If federal, state, or local legislation or regulations are enacted and enforced that infringe on the School's ability to operate free from civil entanglement, the Board shall consider steps necessary to protect its mission and purpose.

The School will avoid any type of aide or assistance such as tax-favored status, vouchers, scholarships, etc., that depend upon state or federal regulation and that could result in unwanted governmental entanglement or regulation.

A.5 | Mediation Requirements

Mediation: *Parents agree to submit any legal dispute with the school for mediation before a mutually agreed-upon mediator, or if none can be agreed upon, one selected by Eastern Shore Presbyterian Church, or Peacemaker Ministries.*

Lawsuits between believers, or threats of lawsuits between believers, are a matter of grave concern for the school, are contrary to biblical and church teaching, and mediation is an effort to resolve disputes in a biblical fashion (1 Cor. 6: 1-7). Mediation will be governed by the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation (ICC Rules), unless modified as stipulated by the parties. In particular, subject to the more detailed provisions of the ICC Rules, mediator(s) will attempt to assist us in reaching a voluntary settlement of any disputes through mediation. The confidentiality of the mediation process will be protected and these matters will not be discussed with people who do not have a necessary interest in them. If settlement can be agreed upon, the conciliators may, at their discretion, issue an advisory opinion. Neither the opinion, nor any communications exchanged in the mediation process, will be admissible for any purpose in any subsequent legal proceeding.

